

Shenley Church End Parish Council Meeting

Monday 11 February 2019 @ 7:15pm

Councillors Present:

Stuart Nightingale	SN
Ray Merrin	RM
Shaffiq Bostan	SB
David Tunney	DT
Irving Nicol	IN
Chrissy Ashby	CA
Christina Johnson	CJ
Bethan Norfor	BN
David Kayondo	DK
Abigail D'Souza	AD

Also Present:

Diana Horsley	DH
Jane Munn	JM
Anthony Brown	AB
1 member of the public	

19016	To receive and accept apologies	
	Apologies were received and accepted from Councillor Steve Weller	
19017	Declarations of interest	
	There were no declarations of interest regarding items on the agenda. CJ declared an interest in an item of correspondence relating to the conservation area.	
19018	Questions and comments from members of the public	
	There were no questions from the member of public	
19019	Approval of minutes and updates	
	The minutes from 14 January were approved and no actions were outstanding	
19020	Policing update	
	The details of crimes within Shenley Church End had been circulated prior to the meeting. It was noted that PCSO Jessica Cooper will be starting in the area on 20 February. JM advised she had met with Jessica who was looking forward to working in the area on completion of her training.	
19021	To receive Ward Councillor reports	
	No reports were received prior the meeting. AB provided an update on the following: Reports he has received from concerned residents regarding attempted break-ins to vehicles on Oxley Park. This has been reported to TVP Grit bins on Oxley Park were discussed. JM confirmed they remained the responsibility of MKC who filled them in November and that they were only filled once a year. There were no plans for the Parish council to do any further fills. He has received complaints from Oxley Park residents regarding	

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	<p>the conditions of roads around the new build areas, that they are not maintained to an acceptable standard. JM confirmed that the roads are not adopted by MKC so the work will not be completed. AB will raise the concerns with MKC and the developers as some areas are dangerous and could pose a health and safety risk.</p> <p>RM raised the HMO on Medbourne this is still being investigated. AB to follow up.</p>	
19022	To receive reports	
19022-1	Medbourne report had been circulated prior to the meeting and the contents were noted.	JM
19022-2	<p>Rangers report had been circulated prior to the meeting and the contents were noted.</p> <p>DT asked if there were still allotments available and JM confirmed that there were.</p> <p>CA asked about a litter pick to link in with the Daily Mail promotion. JM confirmed that Andy would investigate.</p>	
19022-3	<p>Clerks report had been circulated prior to the meeting and the contents were noted.</p> <p>JM confirmed the Parish Office will become a collection point for recycling bags ordered online with effect from 1st March.</p> <p>Following a meeting with the MKC Countryside Officer there is a 2 week window available for removing litter from the pond from the bank only. An extended litter picker has been ordered. An ecological review is needed for the pond before further work can be undertaken. JM will look into getting quotes for this.</p> <p>CA asked if the play area report could be reviewed by Andy. JM confirmed this was being done.</p> <p>19.43 DK arrived.</p> <p>19.54 AB left meeting</p>	
19023	Reports on additional meetings	
19023-1	IN updated on a discussion with Stuart Simmons from MKC with regards to the proposed partial closure of Dansteed Way to allow for the provision of a Toucan crossing. There will be disruption to bus services 28 & 31, and traffic especially school traffic and during the rush hour.	JM
19023-2	<p>CA provided an update from the finance meeting.</p> <p>The discussion was mainly around the earmarked reserves and the projects that were being considered. The recommendations had been circulated prior to this meeting and further work would be needed for quotes on potential projects for review after year end. It was Resolved to accept all recommendations and further investigation to be undertaken.</p>	
19024	Parish Events Update	
	Outcomes from a recent staff brainstorming session were circulated prior to the meeting and had been noted	
19025	To consider planning applications	
19025-1	The following planning applications were considered: 19/00168 Cruickshank Grove – No concerns raised	
19025-2	19/00215 Cosway Place – No concerns raised	
19025-3	19/00109 Nathaniel Close – No concerns raised	

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19025-4	19/00076 Knapp Gate - No concerns raised	
19026	To consider financial matters	
19026-1	The following payments were noted as approved :	
	Salaries	February £6,660.18
	Pension	February £2,516.93
	PAYE	February £1,915.98
	Sensible Construction	Replacement lights Medbourne £665.24
	Brilliant Gas	Boiler service Cartshed £70.00
	Expert Security	Annual maintenance & monitoring Medbourne £606.00
	Expert Security	Annual access control maintenance £96.00
	Cambridge & Counties	Deposit account opening £25,000.00
	Vac Doctors	Service scrubber dryer Medbourne £70.20
	Churches fire	extinguisher service & replacement Cartshed £500.44
	Churches fire	Alarm call out Cartshed £144.00
	Krystal Hygiene	Supplies Medbourne £129.18
	Qtac	Payroll charges January £26.46
	Oakley Cleaning	Windows Cartshed £30.00
	Brooknight	Annual keyholding charge Medbourne £390.00
	Errington Locksmiths	copy restricted keys & padlocks £257.88
	Ecozi	Rainwater harvester maintenance £201.00
	First Avenue Supplies	Ranger Uniform £98.40
	ProKleen	Cleaning Medbourne £1,038.70
	ProKleen	Cleaning Cartshed £146.24
	Warners Bedford	Bins January £900.00
	SGS	Medbourne grounds January £1,128.00
	Beech Gardens	Cartshed grounds January £120.00
	Brooknight	Lock ups Medbourne January £556.80
19026-2	The available bank statements and reconciliation reports have been reviewed and signed by the Chairman	

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<p>19026-3 19026-4</p> <p>19026-5</p>	<p>Year to date information relating to the budget was noted</p> <p>Information regarding the cost of maintenance for the floors at Medbourne together with an annual maintenance proposal had been circulated prior to the meeting.</p> <p>It was Resolved to go ahead with the proposed maintenance.</p> <p>It was Resolved to enter into an annual maintenance contract for the flooring with Roger Hyde Ltd.</p> <p>The current maintenance contract for Medbourne playing fields ends in July 2019. After discussion it was Resolved to waive section 11b of the financial regulations in respect of this contract negotiation and open discussions with SGS regarding a 2 year extension to the existing contract</p>	<p>JM JM</p> <p>JM</p>
<p>19027</p>	<p>Correspondence received</p>	
	<p>The conservation area consultation was discussed.</p> <p>SB asked what the benefit of increasing the conservation area was and what would be preserved. JM advised that it would assist with the preservation of the frontage of properties and character of the area.</p> <p>CJ spoke as a resident and confirmed that as yet she had received no communication regarding the extension or the implication that it would have.</p> <p>It was asked what is being done to enforce the conservation regulations that already exist specifically with regards to the Alms Houses.</p> <p>It was Agreed that information would be sought in regard to issues raised and further discussion would take place at the March meeting.</p>	<p>JM</p>

Signed:.....Chair

Signed:.....Clerk

Date:.....