

# Shenley Church End Parish Council Meeting

## Monday 12 June 2017 @ 7:15pm

Councillors Present:

Stuart Nightingale	SN
Ray Merrin	RM
Irving Nicol	IN
Christina Johnson	CJ
David Kayondo	DK
Shaffiq Bostan	SB
Steve Weller	SW
Anthony Brown	AB
Abigail D'Souza	AD

Also Present:

Jane Munn	JM
Geetha Morla	GM

<b>17068</b>	<b>To receive and accept apologies</b>	
	Apologies were accepted from Councillors Chrissie Ashby; David Tunney; Bethan Norfor	
<b>17069</b>	<b>Declarations of interest</b>	
	Shaffiq declared an interest as a Governor at Hazeley in respect of the Islamic Arts & Culture grant application	
<b>17070</b>	<b>Questions and Comments from members of the public</b>	
	There were no member of the public present	
<b>17071</b>	<b>Approval of Minutes and updates</b>	
<b>17071-1</b>	The minutes from 8 May were approved	
<b>17071-2</b>	SB updated that a meeting has been arranged with OP Management Committee and representatives from Milton Keynes Council	
<b>17072</b>	<b>Police Report</b>	
	No police were in attendance	
<b>17073</b>	<b>Ward Councillor Reports</b>	
	No reports were received due to the elections. GM had nothing to update	
<b>17074</b>	<b>Medbourne Update</b>	
<b>17074-1</b>	Medbourne report had been circulated SN updated that one of the uprights in the fence had been damaged and would be repaired. In order to make it easier it had been suggested that a rivet gun and spares for the fence be purchased. This was <b>Agreed</b>	<b>JM</b>
<b>17074-2</b>	The Football tournament was held at the weekend. The event went well but parking on the main road was a potential issue. RM would like to meet with Jane Webb (JW) and the football club to discuss.	<b>JW</b>
<b>17075</b>	<b>Reports on additional meetings</b>	
<b>17075-1</b>	Irving met with Stuart Simmons. Arriva are altering the route of No.2 bus. The full change will be detailed in the revised travel and there is no clear information on times etc. at the moment. No further information is available in relation to the No. 28 bus. IN will review the	

Signed \_\_\_\_\_

# Shenley Church End Parish Council Meeting

## Monday 12 June 2017 @ 7:15pm

<b>17075-2</b>	changes when in place SN met with Jean Nicolas, Shenley Brook End & Tattenhoe Parish Council (SBEPC), regarding their proposal to build a small pavilion off Garthwaite Crescent. Externally it will include one senior and one junior pitch, cricket square and MUGA. Internally there will be a meeting room, kitchen and changing rooms. They would like to use some S106 funding from Oxley Park if possible to assist with the provision. Jean will be speaking to MKC to discuss the level of funds available and will then meet with Councillors to discuss further.	
<b>17076</b>	<b>Parish Fete Update</b>	
	A list of potential roles had been circulated and volunteers were noted. Jenn Barkell (JB) will send an email to confirm times nearer the date.	<b>JB</b>
<b>17077</b>	<b>Powis Lane Allotment Proposal</b>	
	DK arrived 7:50pm The proposals had been reviewed by the allotment group and circulated to all councillors prior to the meeting. It was <b>Resolved</b> to offer the contract to Warners and discuss the best time for work to be undertaken ensuring minimal impact on the plot holders. It was also <b>Agreed</b> that a price should be sought for improving the security at the top of the site.	<b>JM</b>
<b>17078</b>	<b>Planning Applications</b>	
<b>17078-1</b>	17/01456 Willets Rise – The Council objects on the grounds that the inclusion of a meeting room within the plans suggested an expectation of increased traffic to the premises for business	<b>JM</b>
<b>17078-2</b>	17/01465 Gainsborough – No objections	
<b>17078-3</b>	17/01477 Lynott Close – No objections The finalised Plan MK Response was circulated and it was confirmed that this was submitted before the deadline.	
<b>17079</b>	<b>Parish Funded Youth Clubs</b>	
<b>17079-1</b>	Information relating to the postcodes of those attendees registered from September 2016 had been circulated, together with a breakdown of costs for the last 12 months. JM advised that she had also spoken to SBEPC regarding numbers and they had also experienced a reduction in attendees. Following discussion it was <b>Agreed</b> that the youth club provision within the parish was not cost effective and was not well attended. On this basis it was <b>Resolved</b> that the junior youth club should close at the end of the summer term.	<b>JM</b>
<b>17079-2</b>	AB will speak with the School Council at Denbigh to consider undertaking a survey find out what youths would be interested in taking part in.	<b>AB</b>
<b>17079-3</b>	It was <b>Agreed</b> that consideration should be given to different ways youth activities can be supported within the parish.	
<b>17079-4</b>	JM will speak with SBEPC as 50% of youth club attendees appear to be from within their catchment. There may be an opportunity for them to provide information on their youth clubs to the current attendees to help increase their numbers. AD arrived at 8:25pm	<b>JM</b>

Signed \_\_\_\_\_

# Shenley Church End Parish Council Meeting

## Monday 12 June 2017 @ 7:15pm

<b>17080</b>	<b>Parish Council Administration</b>																																																																															
	The report had been circulated. JM updated that the incorrect blinds had been supplied. This was discovered when an attempt was made to fit them. The supplier is arranging for a courier to collect the incorrect ones and for new blinds to be prepared and shipped to us.																																																																															
<b>17081</b>	<b>Financial Matters</b>																																																																															
<b>17081-1</b> <b>17081-2</b>	The cashbook as at 31 May was approved and signed by SN. The following payments were authorised:																																																																															
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">MK Cab</td> <td style="width: 50%;">Qtr. 1 Service Provision</td> <td style="width: 20%; text-align: right;">£1,100.00</td> </tr> <tr> <td>Salary</td> <td>May</td> <td style="text-align: right;">£1,213.58</td> </tr> <tr> <td>Salary</td> <td>May</td> <td style="text-align: right;">£803.65</td> </tr> <tr> <td>Salary</td> <td>May</td> <td style="text-align: right;">£674.37</td> </tr> <tr> <td>Salary</td> <td>May</td> <td style="text-align: right;">£2,073.87</td> </tr> <tr> <td>HMRC</td> <td>PAYE May</td> <td style="text-align: right;">£1,257.51</td> </tr> <tr> <td>Pension</td> <td>Pension May</td> <td style="text-align: right;">£1,703.56</td> </tr> <tr> <td>Youth Network</td> <td>May junior club</td> <td style="text-align: right;">£441.00</td> </tr> <tr> <td>Dominic</td> <td>Meet &amp; Greet May</td> <td style="text-align: right;">£50.00</td> </tr> <tr> <td>Pro Kleen</td> <td>Cartshed Cleaning</td> <td style="text-align: right;">£141.02</td> </tr> <tr> <td>Pro Kleen</td> <td>Medbourne Cleaning</td> <td style="text-align: right;">£1,003.33</td> </tr> <tr> <td>SGS</td> <td>Medbourne Sports Ground</td> <td style="text-align: right;">£1,128.00</td> </tr> <tr> <td>Pulse</td> <td>May Senior youth club</td> <td style="text-align: right;">£446.76</td> </tr> <tr> <td>Water</td> <td>SCE Allotments</td> <td style="text-align: right;">£70.55</td> </tr> <tr> <td>Oakley</td> <td>Windows Cartshed</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>Beech Garden</td> <td>Cartshed &amp; Reading garden</td> <td style="text-align: right;">£320.00</td> </tr> <tr> <td>AH Contracts</td> <td>Dog Bins May</td> <td style="text-align: right;">£567.60</td> </tr> <tr> <td>Krystal Hygiene</td> <td>Cleaning Supplies Medbourne</td> <td style="text-align: right;">£184.94</td> </tr> <tr> <td>Brooknight</td> <td>Lock ups May Medbourne</td> <td style="text-align: right;">£495.00</td> </tr> <tr> <td>Brooknight</td> <td>Call outs Medbourne</td> <td style="text-align: right;">£197.20</td> </tr> <tr> <td>Ecozi</td> <td>Rainwater Harvester Service</td> <td style="text-align: right;">£201.00</td> </tr> <tr> <td>Signs Express</td> <td>Replacement roller blinds</td> <td style="text-align: right;">£188.40</td> </tr> <tr> <td>Janus Safety</td> <td>Pat testing Medbourne</td> <td style="text-align: right;">£199.44</td> </tr> <tr> <td>Warners</td> <td>Allotment maintenance April &amp; May</td> <td style="text-align: right;">£336.00</td> </tr> <tr> <td>Fire Safety</td> <td>Alarm &amp; emergency Light maintenance</td> <td style="text-align: right;">£294.76</td> </tr> <tr> <td>Sports &amp; Courts</td> <td>Carpark re-lining Medbourne</td> <td style="text-align: right;">£1,056.00</td> </tr> </table>	MK Cab	Qtr. 1 Service Provision	£1,100.00	Salary	May	£1,213.58	Salary	May	£803.65	Salary	May	£674.37	Salary	May	£2,073.87	HMRC	PAYE May	£1,257.51	Pension	Pension May	£1,703.56	Youth Network	May junior club	£441.00	Dominic	Meet & Greet May	£50.00	Pro Kleen	Cartshed Cleaning	£141.02	Pro Kleen	Medbourne Cleaning	£1,003.33	SGS	Medbourne Sports Ground	£1,128.00	Pulse	May Senior youth club	£446.76	Water	SCE Allotments	£70.55	Oakley	Windows Cartshed	£30.00	Beech Garden	Cartshed & Reading garden	£320.00	AH Contracts	Dog Bins May	£567.60	Krystal Hygiene	Cleaning Supplies Medbourne	£184.94	Brooknight	Lock ups May Medbourne	£495.00	Brooknight	Call outs Medbourne	£197.20	Ecozi	Rainwater Harvester Service	£201.00	Signs Express	Replacement roller blinds	£188.40	Janus Safety	Pat testing Medbourne	£199.44	Warners	Allotment maintenance April & May	£336.00	Fire Safety	Alarm & emergency Light maintenance	£294.76	Sports & Courts	Carpark re-lining Medbourne	£1,056.00	
MK Cab	Qtr. 1 Service Provision	£1,100.00																																																																														
Salary	May	£1,213.58																																																																														
Salary	May	£803.65																																																																														
Salary	May	£674.37																																																																														
Salary	May	£2,073.87																																																																														
HMRC	PAYE May	£1,257.51																																																																														
Pension	Pension May	£1,703.56																																																																														
Youth Network	May junior club	£441.00																																																																														
Dominic	Meet & Greet May	£50.00																																																																														
Pro Kleen	Cartshed Cleaning	£141.02																																																																														
Pro Kleen	Medbourne Cleaning	£1,003.33																																																																														
SGS	Medbourne Sports Ground	£1,128.00																																																																														
Pulse	May Senior youth club	£446.76																																																																														
Water	SCE Allotments	£70.55																																																																														
Oakley	Windows Cartshed	£30.00																																																																														
Beech Garden	Cartshed & Reading garden	£320.00																																																																														
AH Contracts	Dog Bins May	£567.60																																																																														
Krystal Hygiene	Cleaning Supplies Medbourne	£184.94																																																																														
Brooknight	Lock ups May Medbourne	£495.00																																																																														
Brooknight	Call outs Medbourne	£197.20																																																																														
Ecozi	Rainwater Harvester Service	£201.00																																																																														
Signs Express	Replacement roller blinds	£188.40																																																																														
Janus Safety	Pat testing Medbourne	£199.44																																																																														
Warners	Allotment maintenance April & May	£336.00																																																																														
Fire Safety	Alarm & emergency Light maintenance	£294.76																																																																														
Sports & Courts	Carpark re-lining Medbourne	£1,056.00																																																																														
<b>17081-3</b> <b>17081-4</b>	<p>JM updated on the Internal Audit and confirmed that all details on The Annual Return for the year ending 31 March 2017 had been checked. RM had also undertaken a review of documentation prior to the Audit visit and had confirmed the details to be in order.</p> <p>It was <b>Resolved</b> that the Annual Governance Statement should be signed by SN</p> <p>It <b>Resolved</b> that the Accounting Statement should be signed by SN</p>																																																																															

Signed \_\_\_\_\_

# Shenley Church End Parish Council Meeting

## Monday 12 June 2017 @ 7:15pm

<p><b>17081-5</b> <b>17081-6</b></p>	<p>All sections were duly signed. The following grants were discussed: Watling Valley Summer Club – A grant of £150 was <b>Agreed</b> MK Islamic Arts &amp; Culture – No grant was agreed. However it was felt that a similar project was something that the Parish Council would consider being involved in in the future</p>	<p><b>JM</b> <b>JM</b></p>
<p><b>17082</b></p>	<p><b>Correspondence Review</b></p>	
<p><b>17082-1</b> <b>17082-3</b></p>	<p>Confirmation of the Armed Forces Day events to be circulated Concern was raised that the notification of the Prevent event was too short notice for people to attend. JM to highlight</p>	<p><b>JM</b></p>
<p><b>Date of next meeting: PC Meeting Monday 10 July</b></p>		

Signed:.....Chair

Signed:.....Clerk

Date:.....

Signed\_\_\_\_\_