



Shenley Church End Parish Council

Parish Clerk: Mrs J Munn

The Cartshed, 19a Shenley Road, Shenley Church End

Milton Keynes, MK5 6AB

Tel: 01908 502808

Email: clerk@shenleychurchend-pc.co.uk

www.shenleychurchend-pc.co.uk

VAT Number: 235 0671 25

For Medbourne Pavilion

Email: medbournepm@shenleychurchend-pc.co.uk

01908 521752

Medbourne Pavilion Facilities Hire Charges Valid from 1 April 2019 up to 31 March 2020

Single Bookings - Hall Hire Rates (Prices - INCLUSIVE of VAT)

Children's Parties:	£25 p/hr for each additional hour (Single or Combined hall)
Family Parties/Private Functions:	£45 p/hr (Single Hall or Combined halls). For duration of up to 10 hrs
All day Functions/Weddings/etc	£550 (Single hall or Combined hall) For duration of 10 hrs plus

Single Bookings – Hall Hire Rates - Local Business/Charity/Community Events (Prices- INCLUSIVE of VAT)

Community Hall:	£20 per hour
Sports Hall:	£20 per hour
Combined Halls:	£30 per hour

Regular - Hall Hire Rates (Prices are INCLUSIVE of VAT)

(Regular hire only). (Ask for details)

Community Hall:	£14.75 per hour
Sports Hall:	£14.75 per hour
Combined Halls:	£22.25 per hour

Hiring Periods of more than 20 hours per week: Ring to discuss charges and availability

Community Hall = 10 m x 9.35 m Sports hall = 20 m x 9.35 m Combined hall = 30 m x 9.35m

Your set up and clear away time must be included in your booking period and will be charged at the relevant hourly/daily rate. Please allow for this when planning your booking and in your budgeting.

For large functions table/chairs set up and clear away service is available from an external provider at a cost of £160. This is recommended as it saves money on your hiring time and means set-up is ready for decorators and table clear down is done after your function. Please ring to discuss.

Included in ALL hire charges:	Up to 16 x 182cm x 68cm tables, plus 3 x 120cm x 68cm tables
	Up to 180 adult chairs
	Young children's Low level tables with 35 young children's chairs
	Use of kitchen facility.
	Parking for approximately 90 cars

Round function tables (160cm diameter) are available at an additional charge

£18 - up to 5 tables £36 - up to 10 tables £60 - up to 18 tables (Prices are INCLUSIVE of VAT)

Outdoor Events and use of outdoor space: - From £300 -Ring to discuss

Sports Pitches: NOT AVAILABLE. Home ground = Tattenhoe Youth Football club.

**N.B. Building is closed on Christmas Eve, Christmas Day, Boxing Day, New Year's Day and Easter Day.
Bank Holidays may be available but will incur an additional hour's charge at the relevant hourly rate.**